

**PPADB CIRCULAR NO: 4 OF 2021**  
**(Made in terms of section 28 of the PPAD Act)**

**Ref: PPADB 3/1/1/1 I**

17<sup>th</sup> May 2021

All Chief Executive Officers, Parastatals  
All Chief Executive Officers, State Owned Entities

Dear Sir/ Madam,

**PROCUREMENT PROCEDURES FOR PARASTATALS, STATE OWNED ENTITIES AND OTHER BODIES FALLING UNDER THE SCOPE OF THE PPAD ACT**

1. The above subject matter refers.
2. Following the issuance of Circular No 1 of 2017 dated the 13<sup>th</sup> February 2017 through which the Public Procurement and Asset Disposal Board (Board/ PPADB) implored all parastatals and other entities falling outside central government but within the ambit of the PPAD Act to submit their procurement procedures for vetting to ensure alignment to the PPAD Act and its Regulations, the Board herein advises that the public procurement law in Botswana is currently under reform. The said review is at a very advanced stage and the Public Procurement Bill is envisaged to be tabled at the July 2021 Parliamentary sitting.
3. Kindly note that chief amongst the objectives or changes envisioned to be brought about by the said review is that all entities falling within the scope of the Act will be expected to apply the Act to the letter. There will no longer be any need for entities falling under the scope of the Act to draft and formulate their procurement procedures as they will apply and implement the provisions of the Act and its Regulations in the same fashion that Procuring Entities and Adjudication Committees in Central Government are currently doing.
4. Having noted the advanced stage of the review of the Act, the Board resolved to stop vetting procurement procedures pending the amendment of the Act. You are therefore advised that the Board will no longer receive any procurement procedures for vetting. In that regard you are encouraged to ensure that your

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procurement is undertaken in line with the Act and its Regulations and to approach the Board for guidance in the event there is need for use of any method/ procedures falling outside the Act and its Regulations. In addition to this you are requested to submit only your procurement structures to the Board to ensure alignment to the Act.

5. Entities whose procedures were vetted and approved by the Board are advised to continue using their vetted procedures pending the review of the PPAD Act.

Thank you.

Yours faithfully,



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**Kgakgamalo K. Ketshajwang**  
**Acting Executive Chairperson**